

## Academic Services and Support

### Bookstore

Barnes & Noble @ The College of New Jersey Bookstore (609-359-5056), located in Campus Town is a fully functioning Barnes and Noble College bookstore and offers general reading books as well as textbooks, trade books, magazines, supplies, clothing, and a Barnes & Noble Café.

Most college programs require adherence to APA writing styles. This reference book is also available in the bookstore. You can check store hours and order books online at [www.tcnj.bncollege.com](http://www.tcnj.bncollege.com)

### TCNJ Art Gallery

The Art Gallery, located in the Art and Interactive Multimedia Building, offers a diverse program of exhibitions, lectures, panel discussions, gallery talks, and demonstrations throughout the academic year. Exhibitions include major loan shows of contemporary art, including recent presentations of Chinese American art, Indian paintings, Cuban videos, contemporary Afghan art, and the emerging art of data visualization. Exhibitions also include faculty, alumni, and student shows. The Art Gallery is open Tuesday, Wednesday, and Thursday from noon to 7 P.M. and Sunday from 1 to 3 P.M. All gallery programs are free and open to the public. For more information, visit [tcnj.edu/artgallery](http://tcnj.edu/artgallery).

### Computer Labs

Students will find computer facilities abundant and readily accessible, with over 600 computers in more than 30 computer labs located throughout the campus. While the majority of the computer labs are PC workstations, there are also a number with Mac and Linux workstations.

Computer labs are equipped with standard campus software, including MS Office (Word for word processing, Excel for spreadsheets, Access for databases, and PowerPoint for presentations). Each computer has access to the Internet and e-mail capabilities.

A variety of specialized hardware and software exists as well for the departments that use computer labs. While all computer labs have the standard campus software, some have specialized software to accommodate specific departments.

For weekly lab hours and lab locations, visit [it.tcnj.edu](http://it.tcnj.edu). and click on Computer Labs.

### Instructional Technology Services (ITS) Center

ITS is located on the lower level of the Library in room 4, and provides an open facility in which students and faculty may preview, plan, organize, and produce digital and hard copy forms of presentation materials, such as digital video and large format posters, for classes and out-of-class assignments. For more information, please call 609.771.2114 or visit [its.pages.tcnj.edu](http://its.pages.tcnj.edu).

### Kendall Performance Center

The Kendall Performance Center is part of the TCNJ Center for the Arts and is located in Kendall Hall. It is the main performance facility for the campus, serving the needs of the students, faculty, staff, alumni, and surrounding community. Renovated with extensive upgrades, Kendall Hall houses the Department of Communication Studies and many laboratory

and performance spaces, including a television studio, The Don Evans Black Box Theatre, a radio production lab, and 800 plus seats in the main theater. The facilities include scenic and costume shops with storage, makeup, and dressing rooms and video-editing studios. WTZR, the campus radio station, is housed in this facility.

### R. Barbara Gitenstein Library

The beautiful TCNJ library opened in Fall 2005 and serves as an intellectual, cultural, and social center for the College. The five-story, 135,000 square-foot facility is situated on the quad just east of Green Hall. In addition to housing traditional library collections and services in an atmosphere that is elegant yet friendly and inviting throughout, the building provides 26 group study rooms, generous amounts of comfortable seating in addition to tables and carrels, and both WiFi and LAN (i.e., wireless and wired) connectivity throughout. One of the group study rooms is reserved for graduate student use. Special design features include a cafe, a late-night/24-hour study area, and a 105-seat multipurpose auditorium.

The expert librarians and staff are dedicated to providing support for the work of the students and faculty of the College. In addition to advanced studies in library and information science, each subject librarian has additional graduate degrees in one of the major academic areas. Students are encouraged to consult them. They can be located through the library reference department or via the directories on the library's Web site, [library.pages.tcnj.edu](http://library.pages.tcnj.edu).

The Felix E. Hirsch Reference Collection of over 30,000 volumes provides rich support for undergraduate and graduate study and research. It includes comprehensive bibliographical resources together with a broad collection of encyclopedias, dictionaries, handbooks, and guides in every discipline, as well as many specialized reference works in major languages. The collection is constantly augmented by new acquisitions.

The library subscribes to over 1,400 periodicals. These include scholarly, professional, and general interest journals and newspapers, both American and foreign. Library users also have access to the contents of an additional 45,000 scholarly titles via electronic periodical indexes. The library's Web site and online catalog provide access to all these resources, as well to the 680,000-volume collection. The library also houses extensive microform collections; publications of the New Jersey state government (the library is a New Jersey depository); various special collections; and a media viewing and listening facility with sound recordings, videos, and interactive computer software. Networked PC workstations are available throughout the building, and laptops may be borrowed at the Access Services Desk.

The library provides interlibrary loan and document delivery services to supplement the collections. Any student or faculty member may request document delivery of periodical articles not owned by the library; the average delivery time for articles is nine hours. Books not owned by the library may be borrowed through the nationwide interlibrary loan network of academic libraries and research centers; the average delivery time for books is five business days. The library maintains cooperative arrangements with many regional academic libraries, from which students and faculty may borrow materials directly. All floors of the library are easily accessible to users with differing abilities, and an assortment of adaptive technological and additional services are available for patrons with special needs. The library is open to the public

98 hours per week; a reduced schedule applies during vacations. For additional information concerning access to the library and its collections, consult the library's Web site at [library.pages.tcnj.edu](http://library.pages.tcnj.edu), also available via the Library link on the TCNJ home page.

### **Media and Technology Support Services**

Media and Technology Support Services is responsible for the maintenance and distribution of a large inventory of audiovisual equipment, as well as for supporting all media-equipped facilities on campus. The MTSS office is located in Forcina Hall 113 and can also be found online at [www.tcnj.edu/~mtss](http://www.tcnj.edu/~mtss). Training materials and instructional videos for media equipment can be found on the Web site. Delivery of media equipment to locations that do not have media equipment can be requested via the Web at [mtss.pages.tcnj.edu](http://mtss.pages.tcnj.edu). For technical support of media equipment and media rooms, please contact the TCNJ Help Desk at 609.771.2660 or [helpdesk@tcnj.edu](mailto:helpdesk@tcnj.edu).

### **Mildred and Ernest E. Mayo Concert Hall**

The College's state-of-the-art Mildred & Ernest E. Mayo Concert Hall serves as the primary facility for concerts and recitals. This building, designed in the Georgian Colonial style of the campus, contains a 300-plus-seat concert hall critically acclaimed for its aesthetic and acoustical properties, instrumental and choral rehearsal halls, computer synthesizers and keyboard laboratories, numerous classrooms, small ensemble suites, and practice rooms. The venue hosts many musical performances through the Department of Music, as well as lectures and presentations including the School of the Arts and Communication's Friday Brown Bag Lecture Series and the Department of Art & Art History's Visiting Artist & Scholar Series.